

**Meeting of the Annual Parish Meeting for the Longcot Parish Council
held in the
Longcot Chapel
on Wednesday 23 May 2018 at 7pm**

Present: Andi Cunningham, Chairman, Nathan Boyd, John Barneby, Alan Rich, DC Elaine Ware, DC Simon Howell, 1 parishioners and Tina Brock, Clerk.

74/18 Apologies for Absence. CC Constance. This apology was received.

75/18 Report from Chairperson. It is with great pride that I am chairman of Longcot Parish council. We meet in either the Church or the Chapel as these are the only venues open to us for holding a public meeting in Longcot, and they work well since we lost the community room.

The allotments have been a real success and that has to be put down to the amazing hard work put in by Gary Holcombe, who has transformed the space into an allotment space that we can be proud of. Considering that it was not long ago that we had some allotment areas that were full of broken glass and rubble and he has cleared all of this with the help of the allotment community and now I would think we should be aiming for an allotment competition any time soon!

I am as ever so grateful to the best team of volunteers that mow our grass and keep us looking so tidy – they keep the rota and never complain giving up their time for the whole village – they do not get one penny for all that they do.

The 15 houses on Kings Lane have now started to be developed. We have been working hard with the developers to try and ensure the best outcome regarding the new houses becoming part of our village and how that can be achieved. A lot of the larger developers have not attempted to build relationships with Parish Councils so we were reassured when Greencore approached us with ideas.

When the section 106 money appears we can revisit the play equipment situation at the Dash, which again is old fashioned but in good order. Watchfield have an amazing play area and luckily it is not far away, although it still involves a car journey of course, but they are happy that we use it.

I continue to chair the NAG for our area, and since the change of the TVP police model last June 1 2017 the neighbourhood team and approach is very different with problem solving teams being part of the new strategy. Time will tell how this new model will be effective and that will be based on crime figures.

The work we did to keep the water from flooding the railway bridge on Old Wharf Road has been a total success all year – for the first time in 20 years no flooding. That was all down to one man at OCC who carried out the task and we are so grateful.

This winter showed the amazing community spirit within the parish. We had plenty of snow and if it was not for the Compton Beauchamp Estates our roads would not have been cleared as the snow ploughs could not get through. Private tractors moved the drifts clearing many roads that were cut off. So a thank you to these people for keeping the roads open as much as possible.

The new local adopted plan is working well as we are a recognised small village. This therefore has significance within the planning process.

Lastly there is the endless work of keeping our ditches clear. Alan Rich does most of this and after the heavy snow there were many big branches in our ditches that needed to be chain lifted out and he does all of this so that we keep the water moving. Longcot is prone to flooding and we must keep on top of the work to keep as safe as possible.

Thank you to everyone who picks up the litter. I note many of our residents do this on a regular basis. Thank you also to members of the community that do things for us such as leading group walks, mowing the church yard etc We are very grateful for them helping to create such a lovely community for us to live.

76/18 Report from Outside Bodies;

- i. County Councillor Constance.

Vale of White Horse District Council report:

The VWHDC's Leader of Council Matthew Barber, will step down by end of May to take up full-time position as Deputy Police Commissioner, Thames Valley after 7 successful years. Matthew Barber has been a very successful leader, who has

steered the Vale through the pain of Local Plan Part 1 (LPP1) delivering over 7,500 new houses so far, a new leisure centre and set up LPP2; negotiated the Five Counties deal, the Growth Deal with County, the City and District Councils and brought the Vale round to support for a Unitary Council in the future, whilst ensuring high standard services for all residents. We will miss his grasp of the strategy for the Vale and his ability to make it a forward-thinking Council and his careful control over spend by the Council. A new Leader will be elected by Conservative Group on 8th May. DC Elaine Ware reported that Roger Cox had been elected as Leader of the Council.

Local Plan Part 2 has been submitted for Examination in Public by the Inspector during the summer. The Vale is required to deliver 2,250 extra houses to meet Oxford City's unmet need. All are allocated in the Abingdon/Oxford 'fringe' (1,200 on the Dalton barracks site) and the worst effect will be more congestion on our roads.

Budget for 2018/19 required a 4.6% increase in Council Tax, which includes significant funds for 'deep clean' of the towns and villages to improve the state of our area.

Vale District council has registered objection to Thames Water's renewed proposal for a reservoir at Steventon and called for a public enquiry.

Oxfordshire County Council report:

BUDGET for 2019/20 has been increased by 5.99% to include 3% ring-fenced increase for social care - children and adults.

SOCIAL CARE: Care worker recruitment drive has already attracted more applicants in 5 months as in past 2 years. OCC currently has about 14,200 working in adult social care but Oxfordshire's ageing population is growing at twice the national average.

POTHoles: As Cabinet Member for Environment and Transport I have raised potholes to the top of the OCC agenda. Government has provided £2.8 million extra for repairs, making about £16 million for road repairs this year but snow and ice and salt have damaged our roads beyond expectations. Reports to Fix My Street are now running between 7,000 to 8,000 per month, up from the average of 2,000 per month, so we have brought in 2 extra repair teams and an additional Dragon Patcher and aim to fix about 35,000 potholes this year. I hope you have noticed there are workmen repairing potholes in our area already but we know it will need £150 million to resurface our roads and I am open to all suggestions about where to find this money!

HGVs: throughout the county are working with Trading Standards to police the scourge of HGVs ignoring weight restrictions on rural roads and bridges. Since Feb 2016 there have been 100 prosecutions (resulting in £55,792 in fines) with 57 more cases under active investigation. In total 550 warning letters have been issued following reports from the public; 157 seen by patrolling Trading Standard officers and 460 vehicles recorded by the ABPR cameras at Newbridge.

GROWTH DEAL: OCC initiated a deal with Government for £215 million over 5 years for infrastructure, which includes £60 million for affordable housing, likely to be for key-worker housing close to Oxford to counter the problem that Oxford City housing is the most expensive outside of London. This is a ground-breaking deal for a stream of significant funds to provide roads to deliver 100,000 houses in the county by 2031. The deal required agreement from all four District Councils and the City, and will enable OCC to plan big infrastructure improvements (from the Oxford Infrastructure Schedule) and is a wholly new way to fund development in a county without a Unitary authority.

UNITARY COUNCIL: the plan agreed by all councils last year for a Unitary authority is still on the desk of the Secretary of State and we watch developments in Northamptonshire with great interest. Meanwhile the gain for major infrastructure funding has been secured through the successful Growth Deal.

EAST WEST RAILWAY: OCC has been a lead council in the consortium which has secured £1 billion Government funding (November 2017) to extend the East/West railway from Bicester to Bletchley (Milton Keynes). Following this model a new

consortium will now be formed by the councils east of Bletchley to extend the railway to Bedford and Cambridge.

OXFORD EXPRESSWAY: I chair an advisory group on the Oxford to Cambridge Expressway which aims to 'open' England's economic heartland with a science .knowledge spine from Cambridge to Oxford with a new science university at Milton Keynes, as proposed by the National Infrastructure Commission. There are 3 possible 'corridors' to route this road through Oxfordshire, which makes us the most affected by this development. We cannot yet indicate a preferred corridor, as the technical assessments are not yet available. We have responded to Highways England that the Expressway must NOT use the section of A34 through central Oxfordshire and must not seek to use A34 where it serves as a local road past Oxford City. It must also be developed separately from local planned enhancements like the Culham river crossing. VWHDC prefers a route south of Abingdon; SODC prefers a route north of Oxford and they have called for a public enquiry.

THAMES WATER'S RESERVOIR: OCC has called for more details about TW's estimates of population growth in the county, we are aware that TW sees this as a regional facility without making clear what other possible sites have been assessed across the South East region. We have asked also how much of the water will be sold to other water companies and called (again) for TW to speed up their programme of leakage reduction to 'delay the need for a reservoir as long as possible.

ENVIRONMENT: OCC is planning a first Zero Emission Zone in the world for the centre of Oxford by 2020; it is initiating many improvements for cyclists in and around Oxford City; and has consulted on how to increase recycling awareness that nearly 60% of what still goes to waste generating plants is recyclable. We must do better with bottles and all plastics

ii. District Councillor Ware and Howell.

Introduction

Another busy year to report on representing the 12 Parishes of the ward and covering a wide range of views of the Parishes that we serve. Simon continued as Chair of Audit & Governance Committee and the Faringdon Area Grants Committee. Elaine continued as a Cabinet Member but with an expanded area of responsibility for Housing and Environment, including waste, licensing, community safety and technical services. This report covers the main updates for the whole of the Watchfield & Shrivenham Ward that we represent.

Planning

Planning issues have again been top of the agenda and we continue to do our best in representing the views of residents across the 12 Parishes. The Local Plan is now in place and has an 8.4-year land supply in this area.

Local Plan Part 2 was submitted to the Secretary of State for independent examination inspection on 23 February. David Reed has been nominated by the Planning Inspectorate to independently examine the Plan and will be heard at Abingdon & Witney College in Abingdon commencing on 3 July 2018. No strategic sites have been identified in the Western Vale.

NPPF

The revised National Planning Policy Framework has been published and is currently being consulted on. The consultation deadline was 10 May.

Appeals Five appeals in the Ward were registered to be considered by the Planning Inspectorate. Four of these have been dismissed, including the Gypsy and Traveller site on Compton Road, Shrivenham. The appeal for the Badbury Hill (Great Coxwell) site will be held on 30 May at Shrivenham Memorial Hall commencing at 10am.

Legal & General

Shrivenham residents were invited to attend a public exhibition held on Tuesday 20 February from 1500hrs to 1900hrs. The exhibition gave residents the opportunity to discuss the type and design of dwellings with representatives from the company. Initially L & G propose to build 240 homes on the Phase 1 allocated site which is located directly behind the Blue Cedar development to the east of Highworth Road. This Phase also includes land for a new primary school. A Reserved Matters

application has been submitted with a target decision date of 12 July 2018. The Phase 2 Reserved Matters application for 265 dwellings is expected to be submitted before the end of this year. Concerns were expressed regarding access to the Phase 1 site during construction and L & G indicated that they may build a temporary access road from the A420. This is to be confirmed with the County Council.

Bovis – Townsend Road

Bovis has submitted a revised Reserved Matters application which addresses many issues that have been raised by the Parish Council and local residents. The consultation for the revised plan ended on 12 April. **Update: the application has been approved.**

Gladman – Townsend Road – Phase 2

We wrote to Gladman explaining that the Vale has more than a five year land supply and that the site is not included in either Local Plan Part 1 or in the draft Local Plan Part 2 which clearly states that there will be no additional allocated sites in the western vale. Needless to say there has been no acknowledgement of receipt of our letter which was sent by both Email and post.

Update: Gladman has since submitted an Outline application Taylor Wimpey - Longcot Road

The Vale Enforcement Team and OCC Highways are dealing with numerous issues and breaches of planning conditions that have been raised by us, as well as the Parish Council and local residents. The application for additional dwellings was considered by the Vale Planning Committee on Wednesday 7 March and permission granted. There will now be 63 dwellings rather than the 59 that were approved at appeal.

Land South of Steeds Farm Gt. Coxwell

An Outline application for a further 125 dwellings has been submitted to the Vale. This application is in addition to the 200 that are already being constructed on part of this strategic site. Concerns have been raised by both Gt. Coxwell Parish Council and Faringdon Town Council as well as local residents. The deadline for comments passed on 15 March and the decision target date is scheduled for 2 May 2018. This application will be considered by the full Planning Committee.

Growth Deal

The Chancellor announced funding of £215m over a five year period for the County in his November 2017 budget. All six Oxfordshire Councils have now approved the deal. The deal would also see the establishment of a Joint Statutory Spatial Plan (JSSP) for the County to improve a joined up approach to planning. The Vale has made it clear that the plan must not allocate housing sites and will put no pressure on the Vale before 2031. The Government formally signed off the Growth Deal early April. The next stage will be to create the Statutory Spatial Plan (JSSP) by 31 July 2018 for the County to improve a joined up approach to planning. Further consultation on this plan will follow in due course.

Swindon Eastern Villages

The impact of the start of the new “Eastern Villages” in Swindon are starting to take shape and will have a significant impact on our villages. A total of 8000 dwellings will be built in 8 villages and South Marston will expand. Currently 2 main developments are in the pipeline – Rowborough (2380) and Great Stall (1800). A new application is to be considered by SBC for 370 homes on the Redland Airfield Site.

Unitary Authority

A year ago, a proposal for a new Unitary Authority was submitted to Central Government. This was a combined three authority (Oxfordshire County Council, South Oxfordshire District Council and the Vale of White Horse District Council) proposal entitled “A new council for a Better Oxfordshire”. The Vale has written to Sajid Javid renewing the call for a Unitary Council. Unitary Councils have been in the news recently with both Dorset and Buckinghamshire receiving approval for reorganisation and Northamptonshire is expected to follow. We are awaiting further information

Recycling

The Vale has slipped from No.2 to No.4 in the whole of the country for the % of recycling material. It is unfortunate that the Vale has been unable to maintain its level of performance. This has been primarily due to contamination of recycling material. There has been an improvement since the introduction of NO Black Sacks. Recent efforts have included a campaign to reduce the disposal of food in grey bins and to correctly use the food waste buckets.

Fly Tipping

The Vale has successfully prosecuted a number of individuals for fly-tipping. The latest was for dumping of waste in the same place on three different occasions and caught on camera. The offender was fined and made to pay costs and compensation which amounted to over £1500.

Public Realm Team

Included in the Vale's budget is an allocation of £250,000 per annum over the next three years for delivering improvements throughout the district. The project is in its initial stages and more details will be published shortly.

Grants

The following dates have been confirmed for grant applications:

Capital and New Homes Bonus – Round one – 25 April-6 June Round two (budget permitting) 11 September-22 October

Festival Grants – 1 April-28 February 2019

The Grants Team are always pleased to offer advice and contact details are on the Vale website. In addition the team are holding advice sessions on 18 April in Uffington and 24 April in Letcombe Regis. For more information call 01235 422103. Booking is essential.

Appointment of New Chief Executive

Mark Stone was recently appointed as new Chief Executive after a period in the role as an interim measure.

(Breaking News) Appointment of New Leader of the Council

Matthew Barber has announced his intention to stand down as Leader of the Vale of White Horse Council. A new Leader will be appointed at the Annual Meeting on 16th May. Prior to this a new Conservative Group leader will be appointed on 8th May.

Update: The Group elected Cllr. Roger Cox

Conclusion

Along with your local Parish Councillors we work tirelessly for our communities and deal with numerous issues that affect the area. We attend a variety of meetings and make representation to various Vale Committees, Swindon Borough Council, the County Council and other organisations. We work hard to get our voice heard and our views listened to. We continue to provide assistance and advice to residents when they have any problems or concerns. We may not advertise what we do on a daily basis but as locals we have our local community at heart and will serve you all as best we can.

iii. Other Bodies. None.

77/18 Questions from Electors. None.

DC Ware and Howell left the meeting at 7.15pm.

Followed by:

Meeting of the Annual Meeting of Longcot Parish Council

78/18 Election of Chairman. The retiring Chairman asked for nominations for the office of Chairman. Andi Cunningham was proposed by Alan Rich and seconded by John Barneby. There being no other nominations Andi Cunningham was duly elected to the office of Chairman.

79/18 Declaration of Acceptance of Office. The Chairman signed the Declaration of Acceptance of Office form.

80/18 Apologies for Absence. As above.

81/18 Co-option of Councillor. Council RESOLVED to co-opt Amy Cooper as a member of Council. The Chairman welcomed Amy Cooper to the Council. The Declaration of Office was signed by Amy Cooper.

82/18 Variance of Order of Business. None.

83/18 Declaration of Interest. Personal interests for:
Minute 108/18 i Amy Cooper's parents submitted the application.
Minute 108/18 ii Alan Rich lives close by.

84/18 Register of Member's Interests. Annual review. Under the Council's Code of Conduct, Members are required to set out their interests under the appropriate headings and to make amendments when appropriate. Councillors had checked that there records were correct.

85/18 Council Procedures, Information & Guidance Documents. Council noted that documents were due for review in October 2018.

86/18 General Power of Competence (GPC). Council meets the criteria for eligibility, the Clerk has passed the Certificate in Local Council Administration and two thirds of members were declared elected. Council RESOLVED that from 23 May 2018 until the next relevant Annual Meeting of the Council that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 the Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012 to adopt the General Power of Competence.

(Clerk's Note: The General Power of Competence (GPC) was introduced by the Localism Act 2011 and took effect in February 2012. In simple terms, it gives Councils the power to do anything an individual can do provided it is not prohibited by other legislation. It applies to all principal Councils (District, County and Unitary Councils etc). It also applies to eligible Parish and Town Councils. It replaces the wellbeing powers in England that were provided under the Local Government Act 2000. An eligible council is one which has resolved to adopt the GPC, with at least two thirds of its members being declared elected and the Clerk must hold an appropriate qualification ie a Certificate in Local Council Administration, Certificate of Higher Education in Local Policy, Certificate of Higher Education in Local Council Administration or the first level of the Foundation Degree in Community Engagement and Governance (University of Gloucestershire).

87/18 Standing Orders (SO). Council RESOLVED to approve the amended SOs to include the GDPR.

88/18 Financial Regulations. Council RESOLVED that the Financial Regulations were fit for purpose.

89/18 Register of Assets. Council RESOLVED to agree that a review had been carried out and approved at a meeting held on Thursday 19 October 2017.

90/18 Risk Assessment – Insurance. Council RESOLVED to agree that a review had been carried out and approved at a meeting held on Thursday 19 October 2017

91/18 Subscriptions to other Bodies. Council RESOLVED to approve the following subscriptions for 2017/18: Campaign for the Protection of Rural England.

92/18 Future Council Meetings. Council RESOLVED to approve the dates of future meetings.

COUNCIL BUSINESS

93/18 Minutes of the Parish Council Meeting held on Thursday 16 April 2018. Council RESOLVED to approve the minutes which were agreed and signed by the Chairman as a correct record

94/18 Payments of Accounts. It was RESOLVED to authorise the payments below:

Spending Power	Cheque No.	Payments now due:	Net Cost	VAT	Total
Public Health Act 1936 s234	00704	Faringdon Academy of Schools (contribution towards community defibrillator)			452.00
LGA 1972 s111	EP2	UCAN Network Ltd (website)			60.00
LGA 1972 s111	EP3	The Net Result (payroll)			90.00
LGA 1972 s112 Contract/Pensions Act 2014	EP4	T Brock (April salary)			190.20
LGA 1972 s134	000705	Shrivenham Methodist Church - room hire			10.00
LG(Misc Prov) Act 1976 s19	000706	MRH Services (play equipment inspection)			33.00

LGA 1972 s111	EP5	Came & Co (3 year LTA Council insurance)			814.64
LGA 1972 s112 Contract/Pensions Act 2014	EP6	T Brock (May salary)			190.00
LG(Misc Prov) Act 1976 s19	EP7	Nathan Boyd (service of mower)			315.57

As at 23 May 2017 the Council's bank accounts held credit balances of:

Current account £6,647.62.

Deposit account £4,905.06

95/18 Public Participation. None.

96/18 General Data Protection Regulations (GDPR). Council noted that the new General Data Protection Regulation (GDPR) will take effect in the UK from 25 May 2018 and will change the way all organisations manage personal data including employee data. Government has confirmed that the GDPR will be implemented in the UK replacing the 1998 Data Protection Act and provide enhanced rights to data subjects. The Information Commissioner (ICO) will continue to have regulatory powers under the new data protection laws.

97/18 GDPR Polices & Privacy Notices. Following the new legislation Council RESOLVED to approve and adopted the following:

- i. Information & Data Protection Policy
- ii. Retention & Disposal Policy & appendix A
- iii. Social & Digital Media Policy
- iv. Management of Transferrable Data Policy
- v. Privacy Notices:
 - a. General
 - b. Councillor
 - c. Allotment Tenants
- vi. Consent to hold contact information

FINANCE

98/18 Audit. Annual Governance & Accountability Return 2017/2018 Part 2 for the year ending 31 March 2018. Council RESOLVED to approve the following:

- i. Section 1 Annual Governance Statement 2017/2018 was signed by the Chairman and Clerk.
- ii. Section 2 Accounting Statements 2017/2018 was signed by the Chairman and Responsible Financial Officer.

99/18 Update on other current matters. None.

HIGHWAYS

100/18 Hedgehog Friendly area. Deferred.

101/18 Update on current matters. P18/V1056/FUL Land at Watchfield junction A420 and B4508 - Proposal for a mobile catering vehicle. The Chairman would respond to the proposal to object on the grounds of highway safety and car parking, noise and litter. Council agreed.

Alan Rich reported that he had repaired the bench on the Village Green.

The Chairman unveiled a sign marking The Vale Way at Longcot which was installed on the existing waymark post adjacent to the school on Kings Lane. The sign already has a sign with The D'Darcy Dalton Way marked and the sign complements it, marking the junction of two walking trails.

PLAY AREA

102/18 Update on current matters. MRH Services half yearly report reported that the equipment was in satisfactory condition. *(Clerk Note: play park inspection sheets must be completed monthly and issues reported in line with the requirements of the Councils insurance.)*

PLANNING

103/18 Submitted Planning Applications. The Council RESOLVED to submit the following observations:

i	P18/V0928/HH	The Square Bungalow, Fernham Road, Longcot, Oxon SN7 7TG <i>Small outbuilding single-storey and garden store/laundry.</i> No Objections but wish the following to be considered: No drainage plans were submitted with the plans. Council does not object as the drainage records that Council hold show that there are no drainage issues with this site. <i>Amy Cooper took no part in the decision.</i>
ii	P18/V1041/FUL	Henleaze Farm, Fernham Road, Longcot, Oxon SN7 7PR <i>Timber-framed building to house aquaponics fish tanks and filtration system.</i> No Objections but wish the following to be considered: No drainage plans were submitted with the plans and Council would request that before approval is considered that the Vales Drainage Officer looks at the drainage capabilities of this building. Council would request that all proposed screening outlined in the supporting statement is adhered to and that no existing hedges are removed. Council would request that a condition that the building has an agricultural tie so that it can only be used for the purpose intended in the proposal. Council also requests that the views of the neighbours are taken into consideration. <i>Alan Rich took no part in the decision.</i>

104/18 Permitted Planning Application(s) were noted:

i	P18/V0089/HH	Sagina, Shrivenham Road, Longcot, Oxon SN7 7TL <i>Demolition of existing extension. Rebuild of extension on existing footprint to provide two-storey accommodation. Addition of attached single garage. Enlarging of existing porch.</i>
---	--------------	---

105/18 Update on Other Current Matters. None.

ALLOTMENTS

106/18 Allotment Tenants Annual Meeting. Council RESOLVED to approve that an Allotment Tenants meeting must be held annually in April when rents are collected.

107/18 Update on current matters. None.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

108/18 Personal Matters. Staffing see confidential minute.

DATE OF NEXT MEETING

109/18 The next meeting of the **Parish Council** would take place at **7pm** on **Wednesday 4 July 2018** in the **Longcot Chapel**.

Further meetings are due to be held in **2018** at **7pm** in **The Longcot Chapel** on **Wednesdays: 15 August, 26 September, 7 November and 19 December** in **2019; 30 January, 13 March and 8 May**

The next Annual Parish Meetings to be advised as this will be an election year.

The meeting closed at 8.45pm.

Signed..... Date.....2018