

**Meeting of the of Longcot Parish Council  
held in Church Barn, Opposite the Church, Longcot  
on Wednesday 26 May 2021 at 7pm**

**Present**

Andi Cunningham, Chairman, Nathan Boyd, Alan Rich and Tina Brock, Clerk.

**110/21 Apologies for Absence.**

John Barneby (prior commitment) and Amy Cooper (work commitment). These apologies were received.

**111/21 Variance of Order of Business. None.**

**112/21 Declaration of Interest. None.**

**113/21 Public Participation. None.**

**FINANCE**

**114/21 Payments of Accounts.**

It was resolved to authorise the payments below:

*Table 1 List of receipts and payments.*

| <b>Spending Power</b>                          | <b>Receipts received:</b>        | <b>Description</b>                               | <b>Total</b> |
|--|----------------------------------|--|--------------|
| LGA 1982 s150                                  | VWHDC                            | 1 <sup>st</sup> half of precept                  | £3,800.00    |
| Cil  | VWHDC                            | Cil share  | £2,836.68    |
| <b>Spending Power</b>                          | <b>Payments due:</b>             | <b>Description</b>                               | <b>Total</b> |
| EP110 LGA 1972 s111                            | Came & Company                   | Council insurance                                | £860.42      |
| EP111 LGA 1972 s111                            | The Net Result                   | Payroll and end of year procedure                | £73.50       |
| DD LGA 1972 s111                               | Information Commissioners Office | Annual data protection fee                       | £35.00       |
| DD Small Holdings and Allotments Act 1908      | Castle Water                     | Allotment water                                  | £46.72       |
| EP112 LGA 1972 s112 Contract/Pensions Act 2014 | T Brock                          | May salary                                       | £201.05      |
| EP113 LGA 1972 s19                             | MRH Services                     | Service inspection of play equipment at The Dash | £39.50       |

**115/21 Audit. 2020/2021.**

- i. Council noted and approved the Internal Audit 2020/2021 report carried out by Lightatouch.
- ii. Council certified that during the financial year 2020/2021 Council's annual total gross income and expenditure did not exceed £25,000 and wished to certify Council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations. Signed by the Chairman and Clerk.
- iii. Annual Governance and Accountability Return (AGAR) 2020/2021 Part 3 for the year ended 31 March 2021.
  - a. Council noted that Lightatouch had completed and signed the Annual Internal Audit Report 2020/2021 section of the AGAR.
  - b. Council completed and approved Section 1 Annual Governance Statement 2020/2021 of the AGAR. Signed by the Chairman and Clerk.
  - c. Council approved the Council's year end accounts 31 March 2021. Signed by the Chairman and Responsible Financial Officer.
  - d. Council approved Section 2 Account Statements 2020/201 of the AGAR. Signed by the Chairman and Responsible Financial Officer.
  - e. Council approved the bank reconciliation for the year ended 31 March 2021. Signed by the Chairman.
  - f. Council approved the explanation of variances.
  - g. Council approved the dates for the Notice of Public Rights and Publication of the unaudited AGAR for the year ended 31 March 2021 commencing on Thursday 3 June 2021 and ending on Wednesday 14 July 2021.

**COUNCIL**

**116/21 MHCLG local authority remote meetings: call for evidence.**

Council discussed and approved a response to be submitted.

**CONFIDENTIAL INFORMATION**

**Exclusion of Press and Public**

**To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.**

**117/21 Any Matters. None.**

**DATE OF NEXT MEETING**

**118/21 Next meeting of the Parish Council.**

To be advised.

The meeting closed at 7.30pm.

Signed.....Date.....2021