

# LONGCOT PARISH COUNCIL

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**Notice is hereby given of a meeting of Longcot Parish Council  
In St Mary's Church Hall, Church Close, Longcot  
on Monday 29 November 2021 commencing at 7.00pm**

The Press and Public are welcome to attend this meeting and can participate during the public participation session. Please note that the public and media have a right to record meetings of the Council. Please notify the Clerk prior to the start of meeting if you wish to record or take photographs during the meeting.

**To: Members of the Parish Council:** You are summoned to attend a meeting of Longcot Parish Council on Monday 29 November 2021 at 7pm for the purpose of transacting the following business:

## Agenda

- 1. Apologies for absence**
- 2. Variation of order of business**
- 3. Declarations of interest.**

Members are asked to declare any disclosable pecuniary interest, whether personal and/or pecuniary which they may have in any items under consideration at this meeting. In accordance with the Council's Code of Conduct. The Member declaring a pecuniary interest may speak at the meeting for the propose of making representation, answering questions or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Members are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests. Any member arriving after the start of the meeting is asked to declare a disclosable pecuniary interest as soon as practicable after their arrival, even if the item in question has been considered.

- 4. To adopt the minutes of the Parish Council held on Thursday 11 October 2021. Paper 1,**
- 5. To address matters arising from the minutes**
- 6. Public Participation.**

The Council's Standing Orders (3.5) designates a total of 20 minutes for members of the public to make representation, answer questions and give evidence in respect of the business on the agenda. An individual member of the public shall not speak for more than 5 minutes on any one agenda item.

### **7. Reports.**

- Report from County Councillor
- Report from District Councillor
- Report from Chairman

### **8. Finance.**

- To authorise the payments of accounts.

Table 1 List of receipts.

<b>Statutory Power</b>	<b>Receipts received</b>	<b>Description</b>	<b>Total</b>
LGA 1929 s115	SSE	Wayleave	£2.00

Table 2 List of payments

<b>Statutory Power</b>	<b>Payments received</b>	<b>Description</b>	<b>Total</b>
DD Small Holdings and Allotments Act 1908	Castle Water	Allotment water - October	£46.72
EP128 LG (Misc Prov) Act 1976 S19	MRH Services	Service of play equipment	£39.50

<b>Statutory Power</b>	<b>Payments received</b>	<b>Description</b>	<b>Total</b>
EP129 LGA 1972 s112 Contract/Pensions Act 2014 EP90	T Brock	Clerk's Oct salary	£201.05
DD Small Holdings and Allotments Act 1908	Castle Water	Allotment water – Nov	£46.72
EP130 LGA 1972 s112 Contract/Pensions Act 2014 EP90	T Brock	Clerk's Nov salary	£200.85

### **9. Council.**

- i. Climate and Ecological Emergency Bill **Paper 2.** To consider resolving to
  - a. support the Bill
  - b. write to the local MP urging them to support the Bill, or thank them for doing so
  - c. if the above is approved notify the Oxfordshire CEE Bill Alliance (Zero Hour Oxfordshire) of this motion by signing the open letter  
<https://www.ceebillallianceoxon.co.uk>
- ii. To consider responding to the VWHDC draft arrangements for considering allegations of a breach of the Code of Conduct. **Paper 3.**
- iii. Review the Financial Regulations. **Paper 4,**
- iv. Complete the Financial Risk Assessment 2021/2022. **Paper 5.**
- v. To note the Register of Assets. **Paper 6.**
- vi. Review the Effectiveness of the System of Internal Audit. **Paper 7**
- vii. To approve the draft Complaints Procedure. **Paper 8.**
- viii. To approve the amended Standing Orders. **Paper 9.**
- ix. To consider an increase in the Clerk's salary. **P10.**
- x. Oxfordshire County Council 20mph restrictions. To consider requesting that speed limit of certain roads in the parish are reduced to 20mph. Applications must be supported by the Council and local County Council Councillor. Cost could be in the region of £5,000.00. **Paper 11.**
- xi. To consider and approve the Budget 2022/23. **Paper 12.**
- xii. To consider and approve the Precept 2022/23. **Paper 12.**
- xiii. To consider the 3-year plan. **Paper 12.**

### **10. Planning.**

- i. To note permitted planning applications.

<b>Ref</b>	<b>Planning application number</b>	<b>Address and proposal</b>
a	P20/V3049/LB	The Byre, Kings Lane, Longcot, Oxon SN7 7TZ <i>Replace a rotten wooden valley gutter with lead (additional details submitted on 26/1/2021, 17/3/2021 and 5/10/2021) – retrospective.</i>
b	P21/V2190/FUL	Land off Mallins Lane, Longcot, Oxon SN7 7PR <i>Agricultural building for the storage of hay, straw and associated machinery. (Additional drainage details rec'd 27/6/10/2021.)</i>

### **11. Play Area.**

- i. To consider upgrading the play equipment.
- ii. To receive any maintenance requests

### **12. Highways.**

Update on any issues.

### **13. Allotments.**

- i. To review the allotment tenancy. **Paper 12.**
- ii. Update on any issues.

### **14. Confidential Information.** None.

**Exclusion of press and public**

**To move the following resolution, in view of the confidential nature of the business to be transacted. It is in the public interest that the public and press be excluded from the remainder of the meeting, and they are requested to withdraw.**

No matters to consider.

**15. Date of next meeting.**

To be confirmed.



T Brock, Clerk

Agenda set 22 November 2021