

**Meeting of the Longcot Parish Council  
on Thursday 16 January 2025 7pm  
held in St Mary's Church Hall, Longcot**

**In attendance.**

**Council members.**

Andi Cunningham, Chair, John Barneby, Neil Campbell, Amy Cooper, Alan Rich and Tina Brock, Clerk.

**District Councillor.** DC Katherine Foxhall

**01/25 Apologies for Absence.**

DC Viral Patel (prior commitment). This apology was noted.

**02/25 Variance of business. None.**

**03/25 Declarations of interests. None.**

**04/25 Minutes of the Parish Council held on Thursday 28 November 2025.**

Council resolved to approve the minutes which were signed by the Chair.

**05/25 Matters arising from the minutes. None.**

**06/25 Public Participation. None.**

## **REPORTS**

**07/25 County Councillors report. None.**

**08/25 District Councillors report.**

BSW Integrated Care Board Meetings

Viral and I have been invited to join a new series of quarterly meetings that officers have set up with the Integrated Care Board to ensure that Watchfield and Shrivenham don't get forgotten across county / region boundaries. The first meeting for 2025 is January 27th so if there are any concerns or questions, please do let me know so they can be raised.

National Flood Risk Data

The Environment's Agency's publication of their new [National Assessment of Flood Risk](#) data was easily missed the week before Christmas. I raised this at full council on 18 December, putting forward an amendment to a motion around flooding. While the county council is the flood authority, clearly this has important implications for our residents' safety and wellbeing as well as planning, and I requested that Vale communicates updates to the NaFRA to parishes.

I will of course keep an eye open for updates as well.

Excerpt from my comments to Full Council below:

*"On 17 December the Environment Agency published a new [National Assessment of Flood and Coastal Erosion Risk Report \(NaFRA\)](#). The data shows that 6.3 million properties are in areas at risk of flooding from rivers, the sea and surface water. The most striking change relevant to us is that there is a 43% increase in the numbers of homes considered to be at risk from surface water flooding to 4.6 million. In the South East, 113,900 properties are now considered to be in areas of medium or high flood risk from rivers and the sea, and 236,000 properties at medium or high risk from surface water flooding.*

*The Environment Agency does stress that these increased figures come primarily from improved data and modelling, rather than an increase in risk per se. But the risk, and thus these figures, will increase further with climate change.*

*In spring 2025 the EA will be updating its digital services for public to access flood risk information, including higher resolution modelling, from 50m to 2m, and information about potential depth of flooding from rivers and the sea.*

*Hopefully this will mean that the local realities of flooding that we are seeing including in the Watchfield and Shrivenham ward, will be better reflected in official data.*

*The EA will also update its flood map for planning in the Spring, including updating the Flood Zones. Planning is, of course, a key responsibility of our council, and while I accept the premise of this motion that we are not the flood authority, we have to take responsibilities where we can."*

Other matters discussed were devolution and parking issues at Shrivenham Medical Centre.

**09/25 Chairs report.**

The Chair thanked the volunteers that litter pick around the parish.

## **FINANCE**

### 10/25 Quarter 3 financials.

- i. Council noted and approved the quarter 3 bank reconciliation.
- ii. Council noted and approved the quarter 3 budget.

### 11/25 Expenditure.

Council resolved to approve increase CPRE annual membership from £36 to £60.

### 12/25 Payments of Accounts.

Council resolved to authorise the payments. John Barneby and Alan Rich signed the invoices as proof of authorisation.

Table 1 List of receipts received.

Payments due	Description	Total
Oxfordshire County Council	Grant	£850.00
Allotment tenants	Rent	£296.00

Table 2 List of expenditure.

Statutory Power	Payments due:	Description	Total
EP279 LGA 1972 S111	The Net Result	Payroll	£88.50
EP280 LGA 1972 S112	T Brock	Dec salary	£421.20
EP281 LGA1972 s112	HMRC	TAX Oct-Dec	£234.80
EP282 LGA 1972 S112	T Brock	Jan salary	£266.40
EP283 LGA 1972 s134	Longcot Churchwardens	Room hire	£17.00

## PLANNING

### 13/25 Submitted planning application(s). Noted.

Table 3 List of submitted planning applications.

Ref.	Planning application number	Address and proposal
i	P24/V2670/HH	<p>1 Priory Mead, Longcot, Oxon SN7 7TJ</p> <p><i>Single storey rear extension and new ground floor side facing window.</i></p> <p><b>Response.</b></p> <p>Council requests that the drainage plans of this application is brought to the attention of Leigh Travis, Flood Risk and Drainage Engineer, VWHDC and ask for his assistance to ensure that the correct drainage plan is put into place due to this area being of great importance to the village drainage system. In late 2023 there was serious flooding to a property in Priory Mead, that was resolved in January 2024 when the culvert pipe that leads into this area was discovered to be damaged by roots from a Willow tree.</p> <p>The drainage map supplied with this application is dated 2021 and as per the attached page from the document, points 2.20- 2.13, it clearly shows that the drainage discharge location is undetermined, plus importantly Appendix C (attached) shows the proposal of existing and proposed drainage. Council requests a manhole at the point of connection as this section is strategically important in the drainage of this area and request manholes on connections so that going forward blockages can be determined.</p> <p>The drainage maps of Longcot, that are attached, show that this is an area where the water crosses towards Wakes Place and from here goes to Downlands, which is why the surface drainage is so important to ensure that the system is not overwhelmed.</p> <p>Attached is as much help as Council can supply to help in the location of the culvert and how it is connected to the village.</p>

### 14/25 Permitted planning applications. Noted.

Table 4 List of permitted planning applications.

Ref.	Planning application number	Address and proposal
i ii	P24/V2101/FUL P24/V2101/FUL	Cleveland Farm Shrivenham Road Longcot SN7 7TW <i>Conversion of redundant agricultural barns to provide four residential dwellings with parking, access, landscaping and associated works following the demolition of the large Dutch barn, silos and associated buildings. Alternative scheme to P19/V3280/FUL- Retrospective. (Amended site plan received 18 December 2024)</i>

## HIGHWAYS

### 15/25 Update on any matters.

Neil Campbell has been trained as a 'fixmystreet super user.'

## PLAY AREA & TRACK

### 16/25 Play area.

Nothing to report.

### 17/25 Track.

Nothing to report

### 18/25 Update on other current matters. None

## ALLOTMENTS

### 19/25 Update on any matters. None.

## CONFIDENTIAL INFORMATION

### Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting, and they are requested to withdraw.

### 20/25 Any Matters. None.

## DATE OF NEXT MEETING

### 21/25 Next meeting of the Parish Council.

TBC

The meeting closed at 8.30pm.

Signed.....Date.....2025