

**Minutes of the Meeting of Longcot Parish Council
on Thursday 8 January 2026 7pm
held in St Mary's Church Hall, Longcot**

In attendance.

Council members.

Andi Cunningham, Chair, John Barneby, Neil Campbell, Amy Cooper, Alan Rich and Tina Brock, Clerk.

County Councillor. CC Emma Markham

District Councillor. DC Katerine Foxhall

Visitors. 2.

01/26 Apologies for Absence. None.

02/26 Variance of business. None.

03/26 Declarations of interests. None.

04/26 Public Participation.

A resident raised concerns of the dangers for pedestrians walking along Kings Lane where there are no pavements. CC Markham and DC Foxhall would take this issue to the Faringdon Area Traffic Advisory Committee as many parishes in the area have sites that are unsafe for pedestrians.

05/26 Minutes of the Parish Council meeting held on Monday 10 November 2025.

Council resolved to approve the minutes which were signed by the Chair.

REPORTS

06/26 Report from County Councillor.

CC Markham reported.

The large potholes at the railway bridge would be repaired on 20th January 2026. The flooding issues at this site is better and is on OCCs hot spot for pressure clearing of the pipes. Network Rail installed 7 drains to the right-hand side of the bridge which are their responsibility to clear.

Funding can be applied for from the Councillors Priority fund of up to £1,000.

The Chair requested that a hedgehog sign be installed along Fernham Road.

Mobile Vehicle Activated Signs were discussed and the issues of parish owned VAS having to be moved every 3 months. CC Markham would investigate the possibility of parishes sharing a mobile VAS.

Concerns of parents parking on pavements around the school at drop off and pick up times were discussed. This is a difficult issue as it is difficult to enforce.

07/26 Report from District Councillor.

DC Foxhall reported.

An application for 200 houses on the Shrivenham Golf course has been received. The consultation has now closed.

We were recently contacted about an amazing project being developed in Coleshill, for a nature focused day nursery. The focus being on showing kids how their food is grown and prepared from an early age and spending more time in the outdoors. I have been supporting the applicants with the planning process, to see what we can do to get a successful outcome for the applicant and parents.

Vale, South and West Berkshire have submitted their proposals for Two Unitary Oxfordshire. With West Oxfordshire and Cherwell submitting the same.

08/26 Report from the Chair.

Response from Mark Francis, Highways OCC to concerns raised by residents at previous meetings.

1. Kings Lane near to the double bends, the road is a 20mph. Can you suggest any speed calming solutions at this point please. **I have spoken to the Vision Zero team leader; Tony has confirmed that he has logged this request and it will be included in the review of the 20 speed limits which will start in the next financial year. When the parishes signed up to the 20mph agreement it stated that any further traffic calming measures would not be funded by OCC.**

2. Moving the 40mph sign at the entrance to Longcot further B4508 towards Shrivenham so that drivers can slow down quicker when entering the village from Shrivenham. This will help to warn drivers that they are entering a village and hopefully prevent accidents at the

crossroads. This would also warn drivers to slow down quicker when the A420 traffic is diverted. Lee Turner and I previously spent a lot of time at this location, we sited the 40mph speed limit so that it covered the populated area of the road to ensure that drivers realised there was a reason for the limit to be lowered, we also installed high visibility backed signage to warn of the upcoming junction. I have researched the personal injury accident history for the last five years and can confirm that there have been no such accidents in that period so it would appear that the measures we installed have worked well.

3. To reduce the speed on Fernham Road through the village to 20mph, the road is currently 40mph. There is a footpath one side, and this is where the school bus drops off and picks up for primary school children. I have spoken to the Vision Zero team leader, Tony has confirmed that he has logged this specific request and confirmed that it will be included in the current review of speed limits on all the A and B road network in the County, they are likely to be looking at the B4508 in the spring of next year

Council thanked the Longcot Village Trust for organising the Christmas tree on the Green. The floorboards in the container that houses the mower are rotten. Alan Rich would investigate.

CC Markham and DC Foxhall left the meeting.

COUNCIL

09/26 Parish Basic Allowance for elected members.

Council resolved to not pay elected members the allowance.

10/26 Register of Assets 2025/2026.

Council reviewed the register.

11/26 Policies and Statements.

Council resolved to approve the following.

- i. Amended Accessibility Statement.
- ii. Updated Disciplinary Policy.
- iii. Updated Freedom of Information Scheme.
- iv. Updated Grievance Policy.
- v. New IT Policy.
- vi. New Health and Safety Policy.

FINANCE

12/26 Effectiveness of Internal Controls 2025/2026.

Council reviewed the effectiveness of internal controls.

13/26 Quarter 3 financials.

- i. Council verified the bank reconciliation as of 31 December 2025.
- ii. Council received the budget report 2025/2026.

14/26 Payments of Accounts.

Council resolved to authorise the payments.

Amy Cooper and Alan Rich signed the invoices as proof of authorisation.

Table 1 List of payments.

Statutory Power	Payments due:	Description	Total
DD Telecom Act 1984 s97	EE	Mobile	£19.15
DD Small Holdings and Allotments Act 1908	Castle Water	Allotments	£39.39
BACS LGA1972 s111	Lloyds	Bank charges	£4.25
EP322 Small Holdings and Allotments Act 1908	Berners-Allsopp	Allotment rent	£25.00
EP323 LG (misc prov) Act 1976 s19	MRH Services	Play equipment service	£55.50
EP324 LG (misc prov) Act 1976 s19	William Hackett Chain Products	2 x cradle seats	£248.40
EP325 LGA 1972 S112	Staff costs		£274.50
EP326 LGA 1972 s134	Longcot Churchwardens	Room hire	£27.00
BACS LGA1972 s111	Lloyds	Bank charges	£4.25

Statutory Power	Payments due:	Description	Total
EP327 & EP328 LGA 1972 S112	Staff costs		£480.30
EP329 LGA 1972 S111	The Net Result	Payroll	£88.50
DD Telecom Act 1984 s97	EE	Mobile	£19.15

PLANNING

15/26 Submitted planning application(s).

Council would submit the following comments.

Table 2 List of submitted planning applications.

Ref.	Planning application number	Address and proposal
i	P25/V2593/FUL	<p>Cherry Tree Cottage and former Methodist Chapel, Shrivenham Road, Longcot, Oxon SN7 7TL</p> <p><i>Use of former Methodist Chapel as ancillary residential accommodation linked to Cherry Tree Cottage and small extension to link the two buildings.</i></p> <p>Response.</p> <p>Council does not object to the proposal but if planning permission is to be granted requests the following:</p> <ol style="list-style-type: none"> 1. Council requires, as with all planning applications in Longcot following our flood plan strategy, that a drainage map be supplied for the extension works on this application. 2. Council notes that the conditions of sale of this property and would require a restriction that the chapel cannot be sold separately in the future. If the proposal is to link the cottage and chapel, it should be classed as one plot.

16/26 Permitted planning applications. Noted.

Table 3 List of permitted planning applications.

Ref.	Planning application number	Address and proposal
i	P25/V0956/HH	<p>2 Church View Cottages, Longcot, Oxon SN7 7SZ</p> <p><i>Two storey and single storey rear extensions. Single storey side extension. (Thames Water flooding report, drainage plan and sewer plan received 27/10/2025.)</i></p>

HIGHWAYS

17/26 Quiet Lane.

Council noted that OCC are running a voluntary scheme for parish councils to propose small country roads and lanes to be closed off to motorised traffic, unless for access, to create safer routes for pedestrians, cyclists etc. This proposal would be community led which currently has no funding. Clerk has contacted Emma Markham for more information on 3 December 2025.

18/26 Update on any matters. None

PLAY AREA & TRACK

19/26 New play equipment update.

Residents had received a flyer from Council outlining some ideas for new play equipment which would be purchased using section 106 funds and comments received have been very positive. Andi Cunningham is sourcing like for like quotes.

20/26 Play area.

Nothing to report.

21/26 Track.

Nothing to report.

ALLOTMENTS

22/26 Update on any matters.

Andi Cunningham to update the allotment register.

DATE OF NEXT MEETING
23/26 Next meeting of the Parish Council.
TBC

The meeting closed at 8.45pm.

Signed.....Date.....2026