

**Meeting of the of Longcot Parish Council
held remotely by Zoom
on Thursday 16 July 2020 at 7pm**

Present.

Andi Cunningham, Chairman, John Barneby, Amy Cooper, DC Elaine Ware and Tina Brock, Clerk.

95/20 Apologies for Absence.

Nathan Boyd (prior commitment), Alan Rich (work commitment) and DC Simon Howell (prior commitment). These apologies were received.

96/20 Variance of Order of Business. None.

97/20 Declaration of Interest. None.

98/20 Minutes of the Parish Council Meeting held on Wednesday 13 May 2020.

Council RESOLVED to approve the minutes which were agreed and signed by the Chairman as a correct record and would be signed by the Chairman when Council next meets in person.

99/20 Matters arising from the minutes.

Minute 90/20 the tennis nets are up.

100/20 Public Participation. None.

REPORTS

101/20 Report from County Councillor.

Email report sent.

The Chairman raised a complaint that horses were slipping on the new road surfaces at Little Coxwell and Knighton and had contacted CC Constance to raise a complaint and ask whether this new form of road surfacing was being rolled out. DC Ware informed Council that CC Constance had moved to the strategic side of OCC and Liam Walker had taken over the operational side.

102/20 Report from District Councillor.

DC Ware circulated a report prior to the meeting:

We are conscious that we haven't provided you with a formal report since March but you have been kept informed on a regular basis by Cllr Simon Howell and the Vale's Communications Team. We are so proud of the way in which all the villages in our Ward have responded to the Covid19 emergency and have come together to ensure residents have been and continue to be kept as safe and healthy as possible and we thank everyone for their support.

David Johnston MP has written to all volunteers to thank them for their contribution through this difficult period. A copy of the letter will be posted on village notice boards please.

Vale of White Horse District Council

For the foreseeable future all Vale Council meeting will be held virtually. Members of the public may view or take part in meetings and full details are on the Vale's website

Full Council is due to meet on Wednesday 15th July. This will be the first meeting since February and the first virtual Council meeting. The agenda will be published on the Vale website.

Throughout this unprecedented situation many of the staff at the Vale have volunteered to have their roles re-purposed so that they could deal with residents needs whether they be large or small The Community Hub has provided the support that many have come to rely on. In order to deal with a possibility of having to go into Lockdown the Vale has formalised the structure of the Community Hub. OCC has launched a communications campaign which contains all the information residents and businesses require to help prevent a local outbreak or what to do if there is one. All details are on OCC's website –

www.oxfordshire.gov.uk local outbreak control plan for coronavirus.

Climate Emergency Advisory Committee – The Committee has been meeting on a regular basis since January, Formal virtual meetings were held in June and July and there are additional task and finish group meetings which report to the main committee. This is a high profile committee which is dealing with many issues including Air Quality, a green recovery plan from Covid19, working in partnership with other Oxfordshire Councils and reviewing the Corporate Plan 2020-24.

Civil Parking Enforcement – Due to Covid19 this project has been paused. It is anticipated that a report will be presented to Cabinet in October. The County are leading on this project and are due to present a paper to their Cabinet in the next few weeks.

Planning Appeals - There are no appeals outstanding in the Ward. Of the three mentioned in our last report two were allowed and one dismissed.

Planning Applications and current developments – There have been a number of planning applications for the Ward submitted in recent weeks. There is one speculative application in Shrivenham that is of great concern and the Parish Council will be objecting to the proposal. All applications will of course go through the normal processes and be consulted upon. The large developments in Longcot and Shrivenham are ongoing.

Shrivenham Neighbourhood Plan – Due to Covid19 the referendum for Shrivenham’s Neighbourhood Plan is on hold. As mentioned previously the work involved in preparing Neighbourhood Plans cannot be underestimated. Details of the plan can be found on the Vale’s website.

South Oxfordshire’s Local Plan – The Secretary of State wrote to SODC in March and directed the Council to progress the plan through examination and to be adopted by December 2020. The work is ongoing. From the Vale’s point of view this direction assists to protect its five year land supply and Local Plans part 1 & 2.

Play areas – Although the Vale will begin to open play areas they are responsible for it is not so straightforward for villages. Most villages in the Ward are not opening their play areas yet but will keep under review. As a reminder all Vale Leisure Centres remain closed.

Support for Council Tax – Support for those residents who are struggling to pay their Council Tax is available. Visit www.whitehorsedc.gov.uk/ctrs for more details.

Recycling – During Lockdown some residents haven’t been as vigilant as in the past and contamination has become a real issue. Putting the wrong things in the wrong bin only leads to not just the bin being contaminated but the whole vehicles contents has to go to land fill. Residents are reminded to think about what can go in the Green Recycling bin. If in doubt refer to the Vale’s website or the information leaflet that all households received earlier this year.

Oxfordshire Plan 2050 – Oxfordshire Open Thought has been launched and is asking residents if the changes they have made during lockdown life could create a better future. More details are available at oxfordshireopenthought.org Submissions made before 31 July 2020 will be used to inform the next stage of the Oxfordshire 2050 plan.

DC Ware added: She had attended her first Microsoft Teams meeting last night which was available to view on You Tube.

The Secretary of State examined SOCDs Local Plan and the meeting is available to view on You Tube.

Road works would be taking place on Shrivenham High Street and Highworth Road during 17 to 19 August 2020. Traffic lights would be in place.

VWHDC are holding a consultation on its Corporate Plan available to view at <http://www.whitehorsedc.gov.uk/about-us/have-your-say/live-consultations>

DC Ware left the meeting at 7.20pm.

103/20 Update from Chairman.

Council had opened The Dash Play Park, Kings Lane on Saturday 4 July 2020 following government guidelines. The equipment had been Covid-19 Risk Assessed and visually inspected prior to opening and equipment had sanitised. Signage had been put up informing users that play equipment to be used at own risk, government guidelines to be followed etc. The Covid-19 volunteer system had finished but the Whatsapp group remained active.

104/20 Payments of Accounts.

It was RESOLVED to authorise the payments below:

Table 1 List of receipts and payments.

Spending Power	Payment No.	Payments now due:	Total
Payments received:			
Small Holdings and Allotments Act 1908	N Boyd	Allotment rent	£10.00
Misc Prov) Act 1976 S19 Highways Act 1980 s96	Lister Wilder	Credit note - parts	£94.68
Payments due:			

Spending Power	Payment No.	Payments now due:	Total
EP73 LGA 1972 s112Contract/Pensions Act 2014	T Brock	May salary	£201.05
EP74 Misc Prov) Act 1976 S19 Highways ACT 1980 s96	Lister Wilder	Mower parts	£138.02
EP75 Misc Prov) Act 1976 S19 Highways ACT 1980 s96	N Boyd	Service of mower	£140.00
EP76 DD Small Holdings and Allotments Act 1908	Castle Water	Allotment water	£3.00
EP77 LGA 1972 s112Contract/Pensions Act 2014	Inland Revenue	TAX & NI Apr-Jun	150.60
EP78 LGA 1972 s142	Bizzyhost	Web hoisting and domain name registration	45.00
EP79 LGA 1972 s112Contract/Pensions Act 2014	T Brock	June salary	£201.05
DD LGA 1972 s111	Information Commissioners Office	Annual data protection fee	£35.00

Bank balances as at 10 July 2020:

Current a/c £7,848.48

Deposit a/c £4,910.41

FINANCE

105/20 Audit.

Annual Governance & Accountability Return 2019/2020 Part 2 for the year ending 31 March 2020.

- i. Section 1 Annual Governance Statement 2019/20 was completed and signed by the Chairman and Clerk.
- ii. Section 2 Accounting Statements 2019/2020 was approved and signed by the Chairman and Responsible Financial Officer.
- iii. Bank reconciliation as at 31 March 2020 was approved and signed by the Chairman.
- iv. Council noted the Explanations of Audit 2019/2020

106/20 Verification of the Reconciliation of the Council's Bank Accounts as at 30 June 2020

Verified by Council.

107/20 Update on Other Current Matters. None.

COUNCIL

108/20 Consultation.

Local Government Association Draft Model member Code of Conduct. Council agreed not to submit a response.

PLANNING

109/20 Permitted Development Rights Application(s). Noted.

Table 2 List of permitted development rights application.

Ref	Planning application number	Address and proposal
i	P20/V0582/LB	Cleveland Farm, Shrivenham Road, Longcot, Oxon SN7 7TW <i>Conversion of redundant agricultural barns to provide 5 residential dwellings with parking, access, landscaping and associated works following the demolition of the large Dutch barn, silos and associated buildings.</i>
ii	P19/V3280/FUL	Cleveland Farm, Shrivenham Road, Longcot, Oxon SN7 7TW

Ref	Planning application number	Address and proposal
		<i>Conversion of redundant agricultural barns to provide 5 residential dwellings with parking, access, landscaping and associated works following the demolition of the large Dutch barn, silos and associated buildings. (Amended plans received 30/02/2020 access and vehicle tracking and amended Flood Risk Assessment receive 09/04/2020.)</i>

110/20 Update on Other Current Matters. None.

HIGHWAYS

111/20 Update on Other Current Matters.

The Chairman reported that the stile on the D’Arcy Dalton Way across the River Ock, following the footpath leading from the Church was broken. The Clerk would report this to VWHDC.

PLAY AREA

110/20 Update on Other Current Matters. None.

ALLOTMENTS

111/20 Update on Other Current Matters. None.

NEIGHBOURHOOD ACTION GROUP

112/20 Oral Update.

The Chairman reported that Colin Profitt, Head Teacher, Faringdon Academy was leaving.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

113/20 Any Matters. None.

DATE OF NEXT MEETING

114/20 Next meeting.

The next meeting of the **Parish Council** would take place at **7pm on Thursday 3 September 2020 via Zoom.**

The meeting closed at 7.35pm.

Signed..... Date.....2020