

**Meeting of the Longcot Parish Council  
on Thursday 22 June 2023 7pm  
held in St Mary's Church Hall, Longcot**

**In attendance.**

**Council members.**

John Barnaby, Amy Cooper, Andi Cunningham and Tina Brock, Clerk.

**Visitors.**

DC Patel.

**97/23 Apologies for Absence.**

Nathan Boyd (prior commitment) and Alan Rich (prior commitment). These apologies were received.

**98/23 Election of Chair.**

Amy Cooper proposed Andi Cunningham, seconded by John Barnaby, and approved. Andi Cunningham signed the Declaration of Acceptance of Office.

**99/23 Variance of business. None.**

**100/23 Declarations of interests. None.**

**101/23 Minutes of the Parish Council held on Wednesday 17 May 2023.**

Council resolved to approve the minutes which were signed by the Chair.

**102/23 Matters arising from the minutes. None.**

**103/23 Public Participation. None.**

**FINANCE**

**104/23 Payments of Accounts.**

Council resolved to note receipts received and authorise the payments below:

*Table 1 Receipts received.*

<b>Statutory Power</b>	<b>Receipts received:</b>	<b>Description</b>	<b>Total</b>
Small Holdings & Allotments Act 1908	Nathan Boyd	Allotment rent	£15.00
Small Holdings & Allotments Act 1908	Bernie Cooper	Allotment rent	£70.00

*Table 2 List of expenditure.*

<b>Statutory Power</b>	<b>Payments due</b>	<b>Description</b>	<b>Total</b>
DD Small Holdings and Allotments Act 1908	Castle Water	Allotment water May	£13.63
EP201 RPA 1983	VWHDC	Election fee	£200.00
EP202 LGA1972 s112	T Brock	May salary	£247.25
DD LGA1972 s143	Information Commissioners Office	GDPR fee	£35.00
EP203 LGA1972 s112	T Brock	June salary	£247.25
EP204 LGA1972 s112	HMRC	TAX Apr-June	£185.40
EP205 LGA1972 s111	Andi Cunningham	Grass cutting volunteers	£50.00

Current account balance as of 21 June 2023 £14,481.61.

Deposit account balance as of 21 June 2023 £4,929.70.

**PLANNING**

**105/23 Submitted Planning Applications.**

Council resolved to submit the following response.

*Table 3 List of planning applications.*

<b>Ref.</b>	<b>Planning application number</b>	<b>Address and proposal</b>
i	P23/V0545/FUL amended details	Land at Shrivenham Road, Longcot, Oxon SN7 7TN <i>Conversion of stables into a self-build C3 dwelling (amended plans, contaminated land questionnaire, and bat assessment rec'd 9/6/2023).</i> <b>Response.</b> Council would request that the following be included within the conditions of this planning application and one point addressed if permission is to be granted.

Ref.	Planning application number	Address and proposal
		<p>St Mary's Church is directly behind the stable building and has not been informed of the full or amended planning application details, this needs to be addressed, especially as the roof lights that are proposed face directly onto its land and grade 1 listed Church building.</p> <p>Council is grateful for the observations and conditions of the Drainage Officer and Highways Officer and would like to emphasise that the area including the drive must be permeable to ensure the mitigation of the risk of flooding.</p> <p>The public gate into the Churchyard is well used and this pathway must be kept safe and taken into consideration within the driveway construction.</p> <p>The height of the roof must not differ from the plans submitted that clearly state that the roof will remain the same height. This is most important for the streetscape of this area which would have an impact on the surrounding village especially the Church which is very important to the village heritage.</p>

**106/23 Permitted Planning Applications. Noted.**

*Table 4 Permitted planning applications.*

Ref	Planning application number	Address and proposal
i	P22/V2519/FUL	<p>Stone Farm, Majors Road, Longcot, Oxon SN7 7TR</p> <p><i>Insertion of glazed doors/screens to the existing openings in the northeast elevation of the cart wing and removal of the rear single storey lean-to structure (amendment to unit 5 of P15/V2330/FUL) (Protected Species Report received 6 April 2023).</i></p>
ii	P23/V0648/HH	<p>The Byre, Kings Lane, Longcot, Oxon SN7 7TZ</p> <p><i>The erection of a wooden garden shed (retrospective).</i></p>

**107/23 Certificate of Lawful Development Application. Noted.**

*Table 5 Certificate of Lawful Development application.*

Ref.	Planning application number	Address and proposal
i	P23/V1333/LDP	<p>The Homestead, King Lane, Longcot, Oxon SN7 7SS</p> <p><i>Erection of a new single storey outbuilding in the existing garden of the property. The addition of an extension to the existing gravel driveway to connect to the front of the new building. The addition of paving to the rear of the new building. The replacement of the existing septic tank with a new sewage treatment plant.</i></p>

**HIGHWAYS**

**107/23 Drainage Issues.**

The Chair met with a resident to discuss drainage issues in the village.

**108/23 Update on any matters.**

DC Patel informed Council that a recent Faringdon Transport meeting OCC had said that they would be updating bus stops along the S6 Swindon to Oxford route and looking to install bike racks. The Chair requested that DC Patel ask when the Longcot bus stops would be made safe.

**PLAY AREA**

**109/23 Update on any matters. None.**

**ALLOTMENTS**

**110/23 Update on any matters. None.**

**CONFIDENTIAL INFORMATION**

**Exclusion of Press and Public**

**To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting, and they are requested to withdraw.  
111/23 Any Matters. None.**

**DATE OF NEXT MEETING**  
**111/23 Next meeting of the Parish Council.**  
To be confirmed.

The meeting closed at 8.30pm.

Signed.....Date.....2023