

# LONGCOT PARISH COUNCIL

Tina Brock  
 Clerk to the Council  
 Tel no: 01367 243531  
 Email: [clerk@longcotparishcouncil.org.uk](mailto:clerk@longcotparishcouncil.org.uk)  
[www.longcotparishcouncil.org.uk](http://www.longcotparishcouncil.org.uk)

8 Sand View  
 Faringdon  
 Oxon  
 SN7 7UT

**NOTICE IS HEREBY GIVEN of the ANNUAL PARISH MEETING for the LONGCOT PARISH followed by the ANNUAL MEETING of LONGCOT PARISH COUNCIL to be held in LONGCOT CHAPEL, LONGCOT on THURSDAY 16 MAY 2019, commencing at 7pm**

The Press and Public are welcome to attend this meeting and can participate during the public participation session. Please note that the public and media have a right to record meetings of the Council. Please notify the Clerk prior to the start of meeting if you wish to record or take photographs during the meeting.

**To: Members of the Parish Council:** You are summoned to attend a the Annual Parish and Annual Meeting of Longcot Parish Council on Thursday 16 May 2019 at 7pm for the purpose of transacting the following business:

## AGENDA

Agenda set 11 May 2019

<b>ANNUAL PARISH MEETING</b>	
1	Apologies for absence.
2	Report from Chairman.
3	Reports from outside bodies: i. County Councillor ii. District Councillor iii. Others
4	Questions from the Electors.
<b>ANNUAL MEETING OF LONGCOT PARISH COUNCIL</b>	
1	Election of Chairman.
2	To receive the Chairperson's and Councillors declaration of acceptance of office.
3	Apologies for absence.
4	Variance of order of business
5	Declarations of interest. Members are asked to declare any disclosable and/or prejudicial interest and the nature of that interest which they may have in any items under consideration at this meeting.
6	Register of Member's Interests. Annual review. Under the Council's Code of Conduct, Members are required to set out their interests under the appropriate headings and to make amendments when appropriate. (Please check your details are correct by checking the VWHDC website <a href="http://www.whitehorsedc.gov.uk/services-and-advice/local-democracy/town-and-parish-councils">http://www.whitehorsedc.gov.uk/services-and-advice/local-democracy/town-and-parish-councils</a> )
7♦	To Note. Council Procedures, Policies, Information and Guidance Documents were reviewed on 21 November 2018 minute 200/18.
8	To consider exercising the general power of competence. <i>(Clerk's Note: The Clerk passed the CiLCA qualification and is a qualified Clerk. The criteria to adopt the General Power of Competence states that two-thirds of the Council has to be elected and currently 5 Councillors are elected.)</i>
9♦	To Note. Standing Orders (SO) were reviewed on 21 November 2018 minute 199/18.
10♦	To Note. Financial Regulations were reviewed on 21 November 2018 minute 198/18.
11♦	To Note. Register of Assets were reviewed on 21 November 2018 minute 202/18.
12♦	To Note, Risk Assessment – Insurance. To note that a review had been carried out and approved at a meeting held on 21 November 2019 minute 201/18.
13	To review and approve the Council's subscriptions to other bodies.

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	<ul style="list-style-type: none"> <li>i. Community First (ORCC)</li> <li>ii. Campaign for the Protection of Rural England</li> </ul>		
14	To approve the Dates of Future Council Meetings.		PAPER 1
<b>COUNCIL BUSINESS</b>			
15	To adopt the minutes of the Parish Council meeting held on Wednesday 25 March 2019		PAPER 2
16	Payments of accounts. <ul style="list-style-type: none"> <li>i. To authorise the payments of accounts:</li> </ul>		
17	Public Participation. The Council's Standing Orders (3.5) designates a total of 20 minutes for members of the public to make representation, answer questions and give evidence in respect of the business on the agenda. An individual member of the public shall not speak for more than 5 minutes on any one agenda item.		
18♦	To Note. The amended lease of land at The Dash between Council and Faringdon Academy of Schools has been signed.		
19	Faringdon Academy of Schools Public Access Statement. <ul style="list-style-type: none"> <li>i. To review the statement for the MUGA at the rear of Longcot School dated 29 June 2006 for the free of charge use of the community.</li> <li>ii. To agree next steps</li> </ul>		
20	Longcot Festival Saturday 22 June 2019 update.		
21	Community Nomination in respect of The King & Queen Public House. <ul style="list-style-type: none"> <li>i. To note that the nomination form did not contain sufficient evidence of community and social value and therefore the decision was not to list.</li> <li>ii. To agree next steps.</li> </ul>		
22	Update on other current matters.		
<b>FINANCE</b>			
23	Audit. Annual Governance and Accountability Return 2018/2019 Part 2 for the Year Ending 31 March 2019. Subject to approval of the above item. <i>(Clerk's Note: if deferred, sections 1 &amp; 2 will be signed off at the adjourned meeting at a date to be agreed.)</i> <ul style="list-style-type: none"> <li>i. To approve Section 1 Annual governance Statement 2018/19</li> <li>ii. To approve Section 2 Accounting Statements 2018/10</li> </ul>		PAPER 3
24	Update on other current matters.		
<b>HIGHWAYS</b>			
25	To approve commissioning OCC to carry out a speed survey on Fernham Road following a complaint from a resident of speeding and concerns of safety when walking children to school. <i>(Clerk's Note: The last speed survey was in 2016 outside Priory Mead which showed the average speeds over a 7 day period were under the 40mph speed limit.)</i>		
26	Update on current matters.		
<b>PLAY AREA</b>			
27	The Dash. Update on Holly Cottage fencing encroaching The Dash.		
28	Update on current matters.		
<b>PLANNING</b>			
29	To Consider Planning Applications Received. Available to see at the meeting		
I	P19/V0634/FUL	Henleaze Farm, Fernham Road, Longcot, Oxon SN7 7PR <i>Change land use from agricultural to business use and to erect a Scandinavian style cabin with an enclosed garden area.</i>	
30♦	To Note. Permitted Planning Application(s):		
i	P19/V0463/FUL	Willow Copse, Old Wharf Road, Longcot, Oxon SN7 7QT <i>Re-use existing fence to form a 20m by 40m menage in an area of field that is currently used to exercise horses. The field is currently fenced 16m to 47m.</i>	
31	Update of other current matters.		
<b>ALLOTMENTS</b>			

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32	To Note Gary Holcombe has collected the majority of the allotment rent 2019/2020. Reminder letter have been sent to tenants yet to pay.
33	To confirm whether to hold a meeting of Allotment holders.
34	Update on current matters.
<b>CONFIDENTIAL INFORMATION</b> <b>Exclusion of Press and Public</b> <b>To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.</b>	
35	Any matters.
<b>DATE OF NEXT MEETING</b>	
36	The next meeting of the <b>Parish Council</b> to be advised.

Signed.....  T Brock, Clerk

NOTES ON REGISTERING AND DECLARING A DISCLOSABLE/PECUNIARY INTEREST

- i. *Members are subject to paragraphs 16 through 19 of the Local Code of Conduct 2012 adopted by Council on 1 July 2012 and circulated to all.*
  - ii. *Any member arriving after the start of the meeting is asked to declare a disclosable/pecuniary interest as soon as practicable after their arrival, even if the item in question has been considered.*
- ◆ Items for noting.