

**Meeting of the Longcot Parish Council
on Thursday 21 March 2024 7pm
held in St Mary's Church Hall, Longcot**

In attendance.

Council members.

Andi Cunningham, Chair, John Barneby, Nathan Boyd, Amy Cooper, Alan Rich and Tina Brock, Clerk.

District Councillor.

None in attendance.

County Councillor.

None in attendance.

Visitor.

None in attendance.

20/24 Apologies for Absence.

DC Katherine Foxhall (prior commitment) and DC Viral Patel (prior commitment). These apologies were received.

21/24 Variance of business. None.

22/24 Declarations of interests. None.

23/24 Minutes of the Parish Council held on Thursday 1 February 2024.

Council resolved to approve the minutes which were signed by the Chair.

24/24 Matters arising from the minutes. None.

25/24 Public Participation. None.

REPORTS

26/24 County Councillors report. None.

27/24 District Councillors report.

Katherine Foxhall and Viral Patel sent email reports.

28/24 Chairs report.

Oxfordshire County Council were in the process of pricing up the work to repair the broken sewer at the T junction by the Chapel which would be added to OCC's work programme.

COUNCIL

29/24 Effectiveness of Internal Audit 2023/2024.

Council reviewed the Effectiveness of Internal Audit.

FINANCE

30/24 Expenditure.

- i. Council noted the increase in MRH Services play park inspection costs.
- ii. Council resolved to approve the quote from Nicholsons of £850 + VAT to survey the trees at The Dash play park.
- iii. Council resolved to approve the quote from GH Safety not exceeding £300 + VAT to carry out a risk assessment of The Dash track and fencing.

31/24 CIL Funds.

Council noted the balance of the CIL funds as of 9 February 2024 were £1,845.57.

32/24 Receipts received. Noted.

Table 1 List of receipts received.

Receipts received:	Description	Total
Oxfordshire County Council	Councillor Priority Fund – towards cost of fencing at the Dash play park	£1,000.00

33/24 Payments of Accounts.

Council resolved to authorise the payments below:

Table 2 List of expenditure.

Statutory Power	Payments due:	Description	Total
EP235 LG (misc prov) Act 1976 s19	Shrivenham Fencing Ltd	Fencing at The Dash Play Park	£5,736.00
EP236 LGA 1972 S112	T Brock	Feb salary	£259.25
EP237 LG (misc prov) Act 1976 s19	Nigel Griffiths	Tyre for mower	£65.00

Statutory Power	Payments due:	Description	Total
EP238 LGA 1972 s111	Microsoft 365	Subscription	£59.99
EP239 LG (misc prov) Act 1976 s19	GH Safety	Risk assessment – Track at The Dash play park	£306.00
EP240 LGA 1972 s111	Tina Brock	Reimbursement Nov 2021 – Mar 2024	£381.00
EP241 LGA 1972 S112	T Brock	Mar salary	£259.25

PLANNING

34/24 Submitted Planning Application.

The Council RESOLVED to submit the following observation to VWHDC:

Table 3 List of planning applications.

Ref.	Planning application number	Address and proposal
i	P24/V0386/FUL	Land at Shrivenham Road, Longcot, Oxon SN7 7TN <i>Conversion of stables into a self-build C3 dwelling. Material amendment to planning application P23/V0545/FUL to revise alterations and floor plans.</i> Response. Council would request that, <ul style="list-style-type: none"> • Leigh Travers, Drainage Engineer, VWHDC reviews the submitted drainage plan prior to a decision being made. • No trees are planted along the church wall boundary as this would impact the stability of the church wall. • No dimensions are shown on the drawings. Council requests that the footprint and height does not differ from the original stable block.
ii	P24/V0097/HH amended details	Fenley, Shrivenham Road, Longcot, Oxon SN7 7TL <i>Single storey side extension.</i> Response. Council noted that the applicant submitted a drainage statement not a drainage plan which is required for all planning applications in the parish and would request that Leigh Travers, Drainage Engineer is consulted prior to a decision being made. The feasibility of the plan needs to be known before a decision is made.

35/24 Permitted Planning Applications. Noted.

Table 4 List of permitted planning applications.

Ref.	Planning application number	Address and proposal
i	P24/V0181/S73	Stone Farm, Majors Road, Longcot, Oxon SN7 7TR <i>Variation of condition 2 (approved planning application P15/V23330/FUL.</i>

HIGHWAYS

36/24 Update on any matters.

The kerbstones of the bridge over the river Ock are coming loose. Andi Cunningham would report this to OCC.

PLAY AREA & TRACK

37/24 Track fencing at The Dash.

- i. The fencing had been installed in February 2024. Feedback from residents was positive.
- ii. Health and safety review of the track carried out by GH Safety. Council reviewed and agreed to the recommendations to,
 - Install a 10mph sign. Red signage.
 - Install a sign 'children to be supervised at all times' with Councils details included. Yellow signage.
 - Mr Stoves to be asked to remove the shrub at the head of the lane on parish land.
 - MUGA. Surface area to be cleaned weather permitting.
 - Post at entrance to be reinstated and cleaned.

- 'No dog' sign to be replaced.
 - iii. Council noted the Risk Assessment carried out by GH Safety.
 - iv. Council noted that the Fire Service had visited on 7 March 2024 and confirmed there were no issues with emergency access.
 - v. No other matters to consider.
- 38/24 Update on any matters. None.**

ALLOTMENTS

39/24 Allotment Rent 2024.

The allotment rent is due 1 April 2024. Andi Cunningham would ask Gary Mason to collect the rents from the allotment holders.

40/24 Update on any matters. None.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting, and they are requested to withdraw.

41/24 Any Matters. None.

DATE OF NEXT MEETING

42/24 Next meeting of the Parish Council.

To be confirmed.

The meeting closed at 8.05pm.

Signed.....Date.....2024